

<b>Qualification</b> - Unit (where relevant)	<b>Document</b>	<b>Updates</b> <i>(Please note that changes to these documents may have resulted in updated page numbers.)</i>
<b>Award of Personal Effectiveness</b> (AoPE)(Levels 1, 2 and 3)	Standards with Guidance (September 2023)	Learning outcomes and assessment criteria for all units now use gender neutral pronouns. Final registration and certification dates included. Branding and design updated. Text updated throughout to improve clarity.
<b>Certificate of Personal Effectiveness</b> (CoPE)(Levels 1, 2 and 3)	Standards with Guidance (September 2023)	Learning outcomes and assessment criteria amended to use third, rather than second, person narrative. Final registration and certification dates included. Minimum timeframes for delivery of qualification included in introduction. Progression and transfer information updated. Branding and design updated. Text updated throughout to improve clarity.
<b>Personal and Social Development</b> (Entry level 1, entry level 2, entry level 3)	Standards with Guidance (September 2023)	Entry level 1 Managing own money – updated to include recognition of coins and notes up to £10. Entry level 2 and entry level 3 Managing own money – updated to refer to contactless payments. Final registration and certification dates included. Branding and design updated. Text updated throughout to improve clarity.
<b>Personal and Social Development</b> (Levels 1 and 2)	Standards with Guidance (September 2023)	Level 2 Identity and cultural diversity – updated to reference the Equality and Human Rights Commission (previously known as the Commission for Equality and Human Rights). Learning outcomes and assessment criteria for all units now use gender neutral pronouns. Unit information re-ordered. Branding and design updated. Text updated throughout to improve clarity. Final registration and certification dates included.
<b>Wider Key Skills</b> (Levels 2 and 3)	Standards with Guidance	Separate Standards with Guidance documents produced for each level. Branding and design updated. Text updated throughout to improve clarity. Final registration and certification dates included.
<b>Extended Project Qualification</b>	Specification (v3.1)	Guided Learning Hours (GLH) information clarified, including taught and independent learning elements. Written report length detail amended. AO3 Develop and realise the project - marking bands amended. Guidance on plagiarism and use of AI generative tools included.

<b>Personal Progress</b> – CGP Travel within the community: going places	Unit assessment plan	Assessment criterion 1.1 amended.
<b>Personal and Social Development</b> (Level 1) – PW1 Preparation for work	Unit assessment checklist	Assessment criterion 1.1 amended.
<b>Employability</b> (Entry level 3) - AJBE3 Applying for a job	Example unit assessment plan	Example dates amended.
<b>All qualifications</b>	Qualification specification documents	Standardised qualification specification documents will be available in autumn 2023. Centres offering qualifications will be contacted when updated specification documents are available. <i>N.B. The requirements regarding what you and your learners must do to achieve these qualifications will not change for 2023-2024.</i>
<b>All qualifications</b>	Rules of Combination (including barred unit combinations)	A document detailing the rules of combination for each qualification/qualification suite will be available by 1 October 2023. These documents can be found in Course Resources: Assessment Planning Guidance.
<b>Award of Personal Effectiveness, Certificate of Personal Effectiveness</b> (Levels 1, 2 and 3)	Transfer documents	Route flowcharts (within qualification specifications and standards with guidance documents) and transfer documents, showing how learners registered for an award can transfer to a certificate at the same level and vice versa, will be available in autumn 2023. Centres offering qualifications will be contacted when updated documents are available. <i>N.B. The requirements regarding what you and your learners must do to achieve these qualifications will not change for 2023-2024.</i>
<b>Personal and Social Effectiveness</b> (Levels 1 and 2)	Example portfolios	Documents retitled as examples (changed from exemplars).
<b>Personal and Social Effectiveness</b> (Level 1)	Example portfolio	Documents retitled as examples (changed from exemplars). Additional pages included, please refer to the updated example assessment plans for units Developing myself and my performance, Working with others, and Problem solving.